

## **NCAIP Mid-Year Board Meeting**

**May 19 2018**

The Mid-Year Board meeting was held on May 19<sup>th</sup> 2018 at the offices of Tapco Underwriters, Inc in Burlington, NC. Council Director Norell Smith presided and called the meeting to order at 11:16am. Council Director-Elect Todd Jones read the Collect.

Council Director Smith welcomed those in attendance and introduced the officers

Council Director Elect – Todd Jones  
Vice President – Paula Burgess  
Secretary – Kimmie Rogers  
Fund Custodian – Katy Wilett  
Parliamentarian – Cathy Bowling

She recognized Past Council Directors in attendance. She also recognized the current Regional Vice President as well as Past Regional Vice Presidents.

Acting Secretary Bonnie Lea was asked to call the role of delegates. Those attending were:

Charlotte: Sharyn Clark  
Durham: Beth Wilkerson  
Greensboro: Tina Rogers  
Piedmont: Betty Callicutt  
Randolph: Teresa Hoover

Acting Secretary Lea reported there are 7 associations, 5 were represented. The quorum to conduct business is five. Council Director Smith then declared a quorum.

Council Director Smith called for reports from each association. Following the association reports, Council Director Smith asked Jacque Clark to give the 2017 Convention report. After all bills were paid, the 2017 NCAIP Convention had a profit of \$3142.54 that was distributed evenly between the NCAIP General Fund and the 2018 NCAIP Convention Fund.

Council Director Smith noted there are amendments to the Bylaws. These amendments were made to bring the the bylaws up to date with IAIP. By-Laws Chair Todd Jones stated a copy of the updated bylaws have been added to the website.

Council Director Smith turned the gavel over to Council Director-Elect Todd Jones to conduct the Second Session of the Board meeting.

The **second session** of the 2018-2019 Board meeting was brought to order by Council Director Elect Todd Jones.

Secretary Bonnie Lea called the roll with 6 delegates in attendance. A majority needed for a quorum was 5; therefore a quorum was present at this meeting.

Council Director Elect Todd Jones introduced the following chairperson for the 2018-2019:

- Education:** Diane Sudderth, CPCU, AU, CIC, CPIW, Durham Assoc.
- Public Relations:** Angie McClure, RHU, CIIP, Piedmont Assoc.
- Legislative:** Sharyn Clark, AU, CPIW, Charlotte Assoc.
- Membership:** Paula Burgess, Durham Assoc.
- Safety:** Teresa Hoover, Randolph Assoc.
- Finance:** Beth Wilkerson, AAI, CIC, CISR, CPIW, Chair – Durham Assoc.  
Katy Willett, current Treasurer – Raleigh Assoc.  
Tina Rogers, CISR, CIIP Greensboro Assoc.
- By-Laws:** Paula Burgess, Chair – Durham Assoc.  
Norell Smith, CISR, CPIA, CIIP Charlotte Assoc.  
Anita Chick, CIC, CISR, CIIP Greensboro Assoc.

The motion to approve these committees was made and Anita Chick seconded the motion, therefore the motion passed to approve the committee members.

Beth Wilkerson came forward to present the 2018-2019 budgets. There were questions concerning the proposed budget, Beth will resubmit the budget via email to the local associations Presidents.

Diane Sudderth, Education Chair, gave a report on focusing on CLP designations.

Teresa Hoover, Safety Chair, shared her project on Storm Preparedness and Safety.

Lisa Brewer, on behalf of Angie McClure- Public Relations Chair, shared her plans for feeding the homeless.

Paula Burgess, Membership Chair, shared her plans for Membership development and retention.

Council Director Elect Jones thanked everyone for agreeing to serve on his Executive Board and Standing Committees. He announced his theme was **Together Towards Tomorrow.**

The meeting was turned back over to Council Director Smith for remarks and closing. The meeting adjourned at 12:37 pm

Respectfully submitted,  
Bonnie Lea, CISR, CIIP  
NCAIP Secretary 2018-2019